

Clinic Records Transporter

The Clinic Records Transporter transfers the cats from the Clinic Records Station to the Recovery Station waiting area. **This position requires a rabies vaccination.**

Safety First

- ✓ **Monitor the cat for complications resulting from the anesthesia**, in particular, irregular breathing or not breathing.
- ✓ **Respiration should be >6/minute, heartbeat should be >100/minute, and gum color should be pink.** If the cat is not breathing well, or its gums are blue, take the cat immediately to the Emergency Station. Speaking loudly and calmly say “cat not breathing” to alert vets to converge at the Emergency Station.

Note: Xylazine causes pale gums.

Special Handling

- **When transporting, do not hold the cat from the scruff of its neck alone.** Always support its back and bottom, too. Support the cat’s head without flexing its neck, so that the airway remains straight and open.
- **Keep the cat entirely on its fleece, including its tail, head and all of its feet.** Do not allow any part of the cat’s body to contact clothing, skin or anything except the fleece, in order to prevent any contamination from cat to cat.

Clinic Records Transporter Instructions

1. **Compare the Paw Tag and the Medical Record to be sure the ID# matches.**
2. **Transfer the cat** from Clinic Records Station to the Recovery Station waiting area.
 - Ask the [Recovery Transporter](#) to find the trap with the Cat ID number on the Trap Tag that matches the one on the cat’s Paw Tag.
 - Verify that the Paw Tag and Trap Tag match when the trap is delivered.
3. **Take the cat from the fleece and place the cat on its right side** with the tipped ear facing up, so bleeding can be monitored. Remove the Paw Tag.
4. **Notify the Recovery staff, if a cat needs to be monitored** for ear bleeding or placed under a heating lamp.
5. **Return the fleece to the fleece laundry bags.**

Station Closing and Cleanup

When the clinic is concluded:

- inventory the remaining supplies and repack the supply kit
- return the kit, station instructions, and any remaining items to storage
- clean the area
- dispose of all trash
- wash all tables, including the central trough
- wipe down entire base of table
- remove tape from underside of table
- wipe as much of the overhead surgery lamp as can be reached
- sweep or vacuum
- mop the floor.